



**FRANKLIN-SIMPSON
PARKS & RECREATION**

Park Rules & Regulations

Approved By:

Franklin Simpson Parks Board: _____


Chairman, Chuck Fleming

Franklin Simpson Parks & Recreation: _____


Director, Lisa Deavers

Approved Date: 1 / 28 / 25

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Statement and Summary

The following are intended to be the general rules and regulations for the use of Franklin Simpson Parks & Recreation facilities and are subject to the interpretation of the Franklin Simpson Parks Board and its Director. All use of such recreational facilities is also subject to the general laws and regulations of the Commonwealth of Kentucky, the City of Franklin, and the County of Simpson. Any use of such recreational facilities or property designated as a special event requires an application and approval. The Rules and Regulations shall be enforced by the Franklin Simpson Parks Department and the City Police Department. Failure to abide by these rules and regulations may result in violators being prohibited from future use of park property, facilities, or services and/or in lawful actions.

Report Violations, Incidents or Damage

To report any violations of these rules and regulations or any incidents, safety concerns or damage in parks, please contact our administrative office at (270) 586-8999 or email fsparksandrec@gmail.com.

General Park Rules and Regulations

1-Park Hours of Operation

All FS Parks are open 6:30 am to dusk unless authorized by the Director of Parks & Recreation or a city sponsored/sanctioned event or activity such as athletic events or special events are occurring. No person shall enter or remain in any park or facility after the park or facility has closed to the public. The FS Parks Board further reserves the right to close, in full or in part, any park during normal operating hours for maintenance, safety concerns, construction, or other reasons within the discretion of the FS Parks Board.

For full park amenity information, visit the website or call (270) 586-8999 or email fsparksandrec@gmail.com

2- Restrooms

All park restrooms are seasonal and are closed from November 1st through April 1st. This is due to freezing temperatures and the potential damage to plumbing fixtures.

3- Use of Hard Surfaced Athletic Courts

Hard surfaced courts including but not limited to those for basketball, tennis, pickleball are used for their intended purpose only and bicycles, skateboards, roller blades, roller skates, RC vehicles, ATV's, hoverboards and similar items are prohibited. See court rules for a complete list.

4- Use of Natural Grass / Dirt Athletic Fields (Baseball, Softball, Soccer, Football, etc.)

1. Soccer Complex (Upper and Lower Fields) – Fields available for public use and open play unless park sanctioned programs and events are occurring.
2. Field #1- Field available for public use and open play unless park sanctioned programs and events are occurring.
3. Field #2 - Field available for public use and open play unless park sanctioned programs and events are occurring.
4. Field #3 - Field available for public use and open play unless park sanctioned programs and events are occurring.
5. Field #4 - Field available for public use and open play unless park sanctioned programs and events are occurring.
6. Field #5 (Lower Softball)- Field available for public use and open play unless park sanctioned programs and events are occurring.
7. Field #6 (Babe Ruth)- Field available for public use and open play unless park sanctioned programs and events are occurring.
8. Field #7 (Upper Softball) - Field available for public use and open play unless park sanctioned programs and events are occurring.
9. Lincoln Field #1 - Field available for public use and open play unless park sanctioned programs and events are occurring.
10. Lincoln Field #2- Field available for public use and open play unless park sanctioned programs and events are occurring.
11. Lincoln Field #3 - Field available for public use and open play unless park sanctioned programs and events are occurring.

To reserve a field, visit <https://www.fsparksandrec.recdesk.com>

5- Special Event Permit (City Wide)

Any special event or activity that is requested on park property (Jim Roberts Community Park, Lincoln Park, and Bradley Park) that meets the following criteria requires a special event approval/permit through the City of Franklin.

- Event includes areas, facilities, streets, etc. beyond park boundaries.
- Requires city or state operated streets or highways outside of park property to be closed or disrupted in any way.
- Requires the use of city or state operated or maintained facilities, grounds, or buildings outside of park boundaries.
- City workforce outside of the parks department is required and dedicated specifically to the event (Public Works, Police, Fire, EMS, Sanitation, etc.)
- Any other factor is at the discretion of the Parks Director.

Special event approval/permits can be obtained by contacting City Hall at (270) 586-4497. The renter is responsible for complying with applicable licensing and copyright requirements. Any event or activity not meeting the criteria above falls under the Special Use Permit of Park Grounds (see Section 6)

6- Special Use of Park Grounds

Special use authorization can be granted for park facilities and areas that are not normally rented through our rental process such as picnic shelters and athletic fields or courts. A Special Use Permit can be granted for organized private or public events, activities, functions, etc for groups of 25 or more people, terms and conditions apply upon approval of the Special Event Packet. For example, special use permits can be requested for parking

lots, open park areas, etc for functions such as weddings, car shows, health fairs, runs/races, benefit events, small concerts, among others.

7-Recreational Use Statute / Statement of Liability

While using open park areas, facilities and recreational trails, park patrons assume personal liability for the inherent risks of using open park natural areas. According to the Recreational Use Statute (KRS 411.190), recreational lands have protection from certain liabilities. Many park areas have natural hazards including, but not limited to insects, snakes, poisonous plants, and trees, deep and running water areas, loose rocks, uneven surfaces, exposed roots, dead or dying trees, slippery surfaces, steep drop off areas, flood areas and other natural hazards. Please take caution while using all parks.

8- Damage to Park Trees and Grounds / Wildlife

No person shall damage, cut or injure any park tree, shrub, bush or similar park amenity, pick the flowers of any park shrub or bush, injure the bark or any tree or remove any soil, rock, stones, fossils, fallen timber or other wood or materials from any park or remove, excavate, harm or destroy any site, building, artifact or other FS Parks and Recreation property. Some parks contain undomesticated animals, insects, and snakes. All wildlife in FS Parks systems is protected. No hunting or trapping of wildlife is allowed in any FS Park unless authorized or conducted by the FS Parks Board, City of Franklin, Simpson County Fiscal Court or Kentucky Department of Fish and Wildlife.

9-Camping

Camping overnight is prohibited in all FS Parks.

10- Metal Detectors

Metal detection is allowed in public areas of FS Parks. The following rules must be followed when metal detecting in FS parks.

- Metal detection is allowed during daylight hours.
- All federal and state antiquity laws must be obeyed.
- If an item of possible historic or cultural significance is found, leave the item where you found it. Please contact the Franklin Simpson Parks Office at (270) 586-8999 or email fsparksandrec@gmail.com. Historic or culturally significant items are the property of the Park and will be used to help interpret the park and its history.
- The probing and digging for items are limited to the use of an ice pick, small screwdriver less than 6" or small knife. The use of larger digging tools is prohibited. After digging all turf and dirt must be replaced and returned to its original condition. Take care not to damage tree roots. Do not probe deeper than six inches. Any damage to utilities or irrigation systems shall be the responsibility of the person doing the metal detecting.
- The cutting of vegetation and driving of motor vehicles outside of designated paved areas is prohibited.

11- Grills / Fires

No fires are permitted. Charcoal grills are provided at most shelters on site for cooking but shall not be left unattended. The users of the park must bring their own charcoal, and grills must be cleaned before and after usage. No person shall leave any park facility without first having completely extinguished any flame or coals. Portable or permanent fire pits are prohibited. Portable propane grills are prohibited with the exception of small personal sized grills that use a 1 lb propane tank or smaller.

12-Driving and Parking of Motor Vehicles

Driving of motor vehicles is allowed only on designated driving surfaces. Parking areas and speed limits are to be observed. Handicapped parking areas are posted. Only vehicles marked with handicap permits are allowed in these spaces. Unlicensed vehicles, including but not limited to motor vehicles, go karts, mini-bikes, dirt bikes and ATVs are prohibited. No overnight parking is allowed and any vehicles left at the time of the closing of the park are subject to towing at the owner's expense. No motor vehicles are allowed on athletic fields, courts, bleacher areas or walking trails. No motor vehicle repair is allowed in city parks.

13- Bicycles / Skates / Roller Blades

The use of bicycles, roller skates, skateboards or similar items are allowed in most areas of the parks. They are not permitted in picnic pavilions, inside playgrounds, around park bleachers and on all hard surface playing courts including but not limited to tennis courts, basketball courts, pickleball courts or other hard sport playing surface.

14- Pets

All pets must be kept on a leash and under the control of the owner on park properties, except within the confines of the dog park. The owner or other person in charge of the pet shall clean up after the pet. No domestic fowl, horses, swine, sheep, goats, or other livestock are allowed in parks except on approval of the Park Director. The releasing of pets (cats, dogs, waterfowl, or other similar animals) into parks to abandon or rehome is strictly prohibited.

15- Sales, Services or Charging Admission Fees

No person shall vend, sell, or offer for sale any food, beverage, merchandise, or other commodity or provide services for pay within any park to the public or place any stand, cart or vehicle for the purpose of offering for sale any food, beverage, merchandise or other goods or commodity. No person, entity or group shall charge admission fees for persons entering any park without proper permits. A Parks and Recreation Special Use Permit, or Memorandum of Agreement (MOA) would be required depending on the scope of the request.

16- Concession Stands

Park concession stands can only be used by official park personnel for sanctioned parks and recreation programs and must have a health department permit to operate. Any program, event, or activity outside of parks and recreation including but not limited to local and non-local schools, for profit & non-profit organizations, community organizations, athletic tournament entities or other non-parks and recreation groups, are not permitted to use concession stands. Food trucks and tents may be used with the written permission of the Park Director. It is the responsibility of the approved entity to obtain all necessary permits and licenses. A Franklin City Business License is required, and it can be obtained by contacting City Hall at (270) 586-4497. Barren River District Health Department permits are also required.

17- Glass Bottles, Alcohol, Drugs, Fireworks and Disorderly Conduct

Glass bottles of any and all kinds are prohibited.

The sale, possession and/or consumption of alcoholic beverages or any illicit drug is prohibited in all parks.

Drugs are prohibited at all parks.

The use of fireworks is prohibited in all parks unless permitted as part of a special event.

Disorderly conduct will not be tolerated, including but not limited to using loud abusive language, loud and obscene music, fighting, unlawfully discharging firearms, spray painting, structural damage, breaking limbs of trees and/or damaging any property.

18- Tents

Tents must be un-staked and less than 144 square feet. Erecting a larger tent than 144 square feet requires the express permission from the Parks Director. Due to possible irrigation lines and other utilities, no stakes are to be driven into the ground for any reason. Sandbags or other weights may be used to hold tents down and may be required at Director's discretion.

19- Amplified Sound / Music

The City's noise ordinance must be followed in all areas of the park. Music and other amplified sound must not be at a volume or manner that could disturb other park guests. Amplified Sound equipment and music is not permitted without written permission of the Parks Director. Acoustic music is permitted; however, must be kept at a volume that will not disturb other park guests or surrounding homeowners. Music with profanities will not be tolerated. Live bands, DJ's and large karaoke machines or other activities requiring amplified sound require a special event permit.

20-Signs / Displays

No person shall paste, glue, tack, install or otherwise affix or post any sign, placard, advertisement or other items to any park grounds, tree, structure, bench or other park amenity, sign, or location in any park, except for sponsorship acknowledgments and memorials approved by the Park Director or otherwise approved by the Director.

Signs, placards, advertisements, or other similar items may be installed in parks if authorized as part of a special event permit with the renter or responsible person representing the renting entity remaining on the rented premises during the time of the rental period.

The Franklin Simpson Parks and Recreation assumes no liability or responsibility for the cost or expense of the installation, maintenance, operation, or security related to any signs, placards, advertisements, or other similar items authorized by permit. Any damage resulting from the theft, destruction or harm to the sign, placard, advertisement, or similar items shall be the sole responsibility of the responsible party/renter.

Any signs, placards, advertisements, or similar items remaining on park property after the conclusion of the special event shall be disposed of by the Parks Department at the responsible party's / renter's expense and that cost shall be deducted from any deposit provided to the Parks Department.

The person installing any signs shall be responsible for any damage to Park property, including but not limited to any above ground or below ground utilities or irrigation system, and it is the responsibility of the person renting the facility to determine the location of utilities and irrigation lines prior to installation.

21- Abandoned or Unattended Property

Any personal property left in any park after closing hours shall be considered abandoned and the Parks Department may dispose of such property in conformance with state and local laws and regulations.

22- Cremation Remains

No cremation remains shall be disposed of in any park without the express written consent of the Parks Director.

23-Balloon Releases/Confetti/Gender Reveals

There shall not be any balloon releases allowed on the Franklin Simpson Parks and Recreation sites.

Only biodegradable, non-plastic based confetti is allowed on Franklin Simpson Parks and Recreation sites.

Any activity, including gender reveals, involving weapons, firearms, explosives, cannons, or burnouts are not allowed.

24-Model Airplanes/Drone Use

The use of model flying airplanes and drones are prohibited in all FS Parks unless the model airplane or drone is being used for Park, City or County purposes or with the written consent of the Parks Director. Any request to use a model flying airplane or drone shall be made in writing to the Parks Director setting out the dates, time and intended purpose for the use of the airplane or drone. The Parks Director shall have the authority to limit such use to specific parks, specific locations and at specific times.

Any use of the model airplane or drone shall comply with all applicable federal, state, and local laws, rules, and regulations. Any person permitted to use a model flying airplane or drone in any Franklin Simpson Park shall agree to indemnify and hold the Franklin Simpson Parks Board, City of Franklin, and Simpson County Fiscal Court harmless from any claims regarding the use of the airplane or drone.

25- Remote Control Vehicles

Remote controlled vehicles (cars, trucks, rockets, boats, planes or other like devices) are prohibited in all Franklin Simpson Parks roadways and undesignated areas without the written approval of the Parks Director. Vacant parking lots are designated use areas.

26- Inflatables and Amusement Rides

Large inflatables or similar devices five (5) feet or more in height are prohibited in Franklin Simpson Parks unless written permission of the Parks Director is received or the approval of a special event permit application. The provider of the inflatables or devices must be licensed and insured. Water slides, water games, swimming pools, dunk tanks, petting zoos, pony/horse rides, amusement rides or any other equipment not inherent to park property is prohibited unless approved in a special event permit from the FS Parks Board.

Smaller inflatables are allowed at pavilions only with prior Parks Board approval, proof of event binder insurance and an additional rental fee paid at the time of the reservation. Water slides and features are not permitted.

27- Unauthorized Use of Parks or Disruption or Permitted Use of Parks

No person shall hold or attempt to hold any parades, rallies or similar events requiring the approval of a special event application unless that application has been approved. No person shall interfere with or disturb the activities of any other person or organization that has been granted authority to use a Franklin Simpson Park.

28- Memorials

The Parks and Recreation Director shall have the authority, at their sole discretion, to approve the installation of small memorials to include benches and tree plantings in a value less than \$5000. Any request for the installation of a memorial greater than \$5000 shall require the approval of FS Parks Board. The design and location of the installation shall also be approved by the Parks Director in his/her sole discretion.

The cost of the materials, installation and maintenance of the memorials shall be the responsibility of the person or entity requesting the installation as set out in a written agreement between the parties. Once installed, the memorial shall become the property of the Franklin Simpson Parks, but the Parks shall have no responsibility to

maintain, replace or to repair the memorial, and any cost of maintenance, repair or replacement shall be the responsibility of the requestor. Franklin Simpson Parks also reserves the right to relocate or remove memorials at its discretion based on future needs of the applicable park.

29- Movie / TV Filming for Commercial Purposes

Any professional filming for commercial purposes for movies, TV shows or other media, is only allowed with written approval of the Parks Director and with an approved film permit waiver. A film permit waiver can be obtained by contacting the Parks Office at (270) 586-8999 or email fsparksandrec@gmail.com.

30- Graffiti / Painting

No graffiti using spray paint or other materials is permitted in parks. Painting of murals requires prior approval.

31- Weddings

Weddings are permitted on park property. If the total attendees for a wedding is less than 25 people, only written approval from the Parks Director is required. If 25 or more people are in attendance, an approved Special Use Permit is required. A Special Use Permit can be requested by calling the Parks office at (270) 586-8999 or email at fsparksandrec@gmail.com. Terms and conditions apply.

32- Swimming / Wading

It is highly recommended not to swim or wade in the West Fork Drakes Creek from park property. However, if you chose to do so, you swim at your own risk. No lifeguards or safety equipment are readily available. The FS Parks Board, City of Franklin and Simpson County Fiscal Court assume no responsibility or liability for swimming. Swimming or wading in creeks, streams or lakes/ponds in parks is prohibited due to natural resource preservation.

33- Fishing

Fishing is permitted in with a valid KY Fishing License.

34- Director's Banning Authority

All persons using FS Park facilities shall comply with directions from authorized Park staff. Upon direction from any authorized Parks staff person, the violator shall cease the violation. The Parks and Recreation Director, or any persons designated by the Director, shall have the authority to eject persons from any FS Park for the violation of these rules.

In addition, the Park Director shall have authority to ban in writing any person from Franklin Simpson Parks for the violation of these rules for a period as determined by the Parks Director at his/her sole discretion. Any appeal against the decision of the Park Director shall be made to FS Parks Board within seven (7) days of the date of the written notice.

